

**MAYOR AND BOARD OF ALDERMAEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ  
MINUTES OF THE REORGANIZATION MEETING FOR JANUARY 1, 2010**

The Reorganization Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 12:00pm.

**Judge Maenza administered the Oath of Offices to:**

Aldermen Poolas while his daughter-in-law Jiew held the bible.  
Alderman Romaine while her sister Karen Mariani held the bible.  
Alderman Visioli while Ignasio Cenicalaya and his daughter Kathy held the bible.  
Alderman Delaney while his son PO John Delaney and daughter Kimberly Horan held the bible.

Mayor Dodd recognized dignitaries in the audience including Senator Anthony R. Bucco, Assemblyman Elect Anthony Bucco, his son and Wharton Mayor and County Freeholder William Chegwidden. Mayor Chegwidden thanked him and the board for their efforts with the shared court.

Kathy Gratacos sang God Bless America and Let There Be Peace on Earth

All joined in the Pledge of Allegiance and a moment of silence.

Invocation was given by Pastor Christopher Poolas.

***ROLL CALL:***

PRESENT: Aldermen, Delaney, Poolas, Visioli, Donofrio, Picciallo, Timpani, Romaine, Blackman and Mayor Dodd

ALSO PRESENT: Administrator Close, Attorney Pennella and Clerk Verga

Clerk Verga stated this meeting is in compliance with the open public meetings act.

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,  
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING  
MARGARET J. VERGA AS MUNICIPAL CLERK***

**WHEREAS**, there exists a need for a Municipal Clerk for the Town of Dover; and

**WHEREAS**, N.J.S.A. 40A:9-133 provides for the appointment of a Registered Municipal Clerk; and

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that Margaret J. Verga be and is hereby appointed Municipal Clerk for a term of three (3) years commencing January 1, 2010.

**BE IT FURTHER RESOLVED**, that the Annual Salary be provided for in the necessary Salary Ordinance of the Town of Dover.

**Alderman Delaney has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.**















**TOWN OF DOVER  
TEMPORARY BUDGET 2010 RESOLUTION**

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations to finance the operations of municipal government between the first day of January of the budget year and the date of the adoption of the budget for such year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that there be and is hereby appropriated as follows:

CURRENT FUND	<b>4,159,661.00</b>
WATER UTILITY	<b>531,303.00</b>
PARKING UTILITY	<b>67,369.00</b>

as temporary appropriations for the year 2010

<u>FCOA</u>	<u>GENERAL GOVERNMENT</u>		
20-100	Administrative & Executive	Salaries & Wages	50,000.00
		Other Expenses	40,000.00
20-110	Mayor & Board of Aldermen	Salaries & Wages	13,130.00
		Other Expenses	15,000.00
20-125	Town Clerk	Salaries & Wages	29,560.00
		Other Expenses	10,000.00
20-130	Financial Administration	Salaries & Wages	39,000.00
		Other Expenses	4,000.00
20-135	Annual Audit	Other Expenses	20,000.00
20-145	Collection of Taxes	Salaries & Wages	15,000.00
		Other Expenses	5,000.00
20-150	Assessment of Taxes	Salaries & Wages	21,000.00
		Other Expenses	15,000.00
20-155	Legal Services & Costs	Other Expenses	70,000.00
20-165	Engineering Services	Salaries & Wages	40,000.00
		Other Expenses	20,000.00
20-167	Planning Consultant	Other Expenses	-
20-175	Historic Preservation	Salaries & Wages	1,561.00
		Other Expenses	5,000.00
21-180	Planning Board	Salaries & Wages	1,561.00
		Other Expenses	4,500.00
21-185	Board of Adjustment	Salaries & Wages	1,561.00
		Other Expenses	4,000.00
22-195	Construction	Salaries & Wages	30,000.00
		Other Expenses	5,000.00
22-200	Code Enforcement	Salaries & Wages	80,000.00
		Other Expenses	5,000.00
	Other		
23-210	Insurance		90,000.00
	Workers		
23-215	Compensation		108,000.00
	Group		
23-220	Insurance		700,000.00
25-240	Police	Salaries & Wages	800,000.00

		Other Expenses	50,000.00
25-252	Office of Emergency Mgmt.	Salaries & Wages	-
		Other Expenses	1,000.00
25-265	Fire	Salaries & Wages	120,000.00
		Other Expenses	30,000.00
25-266	Uniform Fire Safety Act	Salaries & Wages	21,000.00
		Other Expenses	5,000.00
25-275	Municipal Prosecutor	Salaries & Wages	20,000.00
26-290	Streets & Roads	Salaries & Wages	185,000.00
		Other Expenses	40,000.00
26-292	Snow & Ice Removal	Salaries & Wages	20,000.00
		Other Expenses	50,000.00
26-295	Solid Waste & Recycling	Salaries & Wages	25,000.00
		Other Expenses	250,000.00
26-300	Sewer	Salaries & Wages	50,000.00
		Other Expenses	5,000.00
26-310	Public Buildings & Grounds	Salaries & Wages	17,500.00
		Other Expenses	20,000.00
27-330	Health	Salaries & Wages	45,000.00
		Other Expenses	30,000.00
27-347	Sr. Citizen Services	Salaries & Wages	8,900.00
		Other Expenses	6,000.00
28-370	Parks & Playgrounds	Salaries & Wages	10,100.00
		Other Expenses	15,000.00
28-375	Shade Tree Maintenance of Free Public	Other Expenses	10,000.00
29-390	Library	Salaries & Wages	70,000.00
		Other Expenses	50,000.00
30-419	Lease Agreement	Other Expenses	28,724.00
31-430	Utilities & Bulk Purchases	Other Expenses	350,000.00
37-480	Judgements ILSA - Municipal		31,250.00
42-490	Court		-
43-490	Municipal Court	Salaries & Wages	120,000.00
		Other Expenses	15,000.00
43-495	Public Defender	Other Expenses	6,500.00
	<u>STATUTORY EXPENDITURES</u>		
36-471	Public Employees Retirement System		-
36-474	Consolidated Police & Firemen's Pension Fund		-
36-475	Police & Firemen's Retirement System		-
36-472	Social Security/medicare		85,000.00
36-477	DCRP		
	<u>OTHER OPERATIONS</u>		
	Safe & Secure		10,000.00

Neighborhoods/Local Safe & Secure Neighborhoods/State Health State Aid Municipal Alliance Grant/Local Municipal Alliance Grant/County DDEF Grant			20,000.00 5,000.00 1,000.00 3,000.00 10,000.00
---	--	--	--

**SUB TOTAL 4,082,847.00**

45-920	Debt Service - Payment of Bonds	Principal	
45-930		Interest	76,814.00
45-935	Debt Service - Payment of Notes	Interest	

**TOTAL GENERAL APPROPRIATIONS 4,159,661.00**

WATER UTILITY

55-500		Salaries & Wages	175,000.00
55-500		Other Expenses	275,000.00
55-508		Social Security	12,500.00
55-511		Capital Imp Fund	-
55-540		PERS	-
		<b>SUB TOTAL</b>	<b>462,500.00</b>

55-520	Debt Service - Payment of Bonds	Principal	
55-522		Interest	68,803.00

**TOTAL WATER APPROPRIATIONS 531,303.00**

PARKING UTILITY

55-500		Salaries & Wages	38,000.00
55-500		Other Expenses	16,555.00
55-503		Social Security	3,060.00
55-540		PERS	-
55-523	Debt Service - Interest on Notes	Interest	9,754.00

**TOTAL PARKING APPROPRIATIONS 67,369.00**

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER DESIGNATING DEPOSITORIES FOR THE TOWN OF DOVER**

**WHEREAS**, Revised Statute 40A:5-14 of the State of New Jersey provides that the Governing Body of every municipality shall designate the depository or depositories wherein all public monies and other funds of the municipality shall be kept.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover that the following financial institution is designated as the depository wherein all such public monies and fund shall be deposited to the credit of the Town of Dover and the custodian shall be the Town Treasurer for the year commencing January 1, 2010:

***T.D. Bank, N.A.***

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**

\*\*\*\*\*

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER DESIGNATING MEETING DATES FOR THE YEAR 2010**

**BE IT RESOLVED** that the regular public caucus meetings of the Mayor and Board of Alderman shall be held at 7:00 p.m.

**BE IT FURTHER RESOLVED** that the regular public meetings of the Mayor and Board of Alderman shall be held immediately following the conclusion of the caucus meetings at the Dover Town Hall on the second and fourth **TUESDAY** of each month (\*except as otherwise noted) namely:

JANUARY	12 & 26
FEBRUARY	9 & 23
MARCH	9 & 23
APRIL	13 & 27
MAY	11 & 25
JUNE	8 & 22
JULY	13 & 27
AUGUST	10 & 24
SEPTEMBER	14 & 28
OCTOBER	12 & 26
NOVEMBER	9 & 23
DECEMBER	14

**REORGANIZATION JANUARY 1, 2011 12 NOON**

**Alderman Donofrio has moved the foregoing resolution be adopted and duly seconded by Alderman Poolas and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**









**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
ESTABLISHING A PENALTY ON DELINQUENT TAXES FOR THE TOWN OF DOVER**

**WHEREAS**, Chapter 75 “Laws of 1991” authorizes the Governing Body to fix a 6% penalty to be charged to a taxpayer with a delinquency in excess of \$10,000, and who fails to pay said delinquency prior to year end closing; and

**WHEREAS**, said penalty is to be calculated with interest included in the total delinquency.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that this Resolution be adopted on this 1<sup>st</sup> day of January 2010.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be returned to the Tax Collector.

**Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**

\*\*\*\*\*

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL**

**WHEREAS**, the Town of Dover has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

**WHEREAS**, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, John G. Hudak from the Law Office of John G. Hudak, Esq., LLC has submitted a proposal indicating he will provide as Bond Counsel as per proposal; and

**WHEREAS**, John G. Hudak from the Law Office of John G. Hudak, Esq., LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of John G. Hudak, Esq., LLC has not made any reportable contributions to a political or candidate committee in the Town of Dover with the Mayor and Board of Aldermen, in the previous one year, and that the contract will prohibit John G. Hudak from the Law Office of John G. Hudak, Esq., LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with John G. Hudak from the Law Office of John G. Hudak, Esq., LLC as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED**, that the appointment as Bond Counsel for the Town of Dover is made without competitive bidding as a “professional services” under the provisions of the Local Public Contracts Law because Attorneys are a recognized profession, licensed and regulated by law.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**

\*\*\*\*\*

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING  
MARGARET J. VERGA ASSESSMENT SEARCHER  
FOR THE TOWN OF DOVER***

***BE IT RESOLVED*** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that ***Margaret J. Verga*** be and hereby is appointed ***ASSESSMENT SEARCHER*** for the Town of Dover for a term of one (1) year commencing January 1, 2010.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**

\*\*\*\*\*

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
APPOINTING KELLY N. TOOHEY AS TAX SEARCHER FOR THE TOWN OF DOVER***

***BE IT RESOLVED*** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that ***Kelly N. Toohey*** be and hereby is appointed ***TAX SEARCHER*** for the Town of Dover for a term of one (1) year commencing January 1, 2010.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**

\*\*\*\*\*

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER FOR THE TOWN OF DOVER***

***WHEREAS***, N.J.A.C. 17:27-3.5 requires that each public agency designate annually an individual to serve as its Public Agency Compliance Officer (P.A.C.O.).

***NOW, THEREFORE, BE IT RESOLVED*** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that William Close, Town Administrator is hereby designated ***PUBLIC AGENCY COMPLIANCE OFFICER*** for the year 2010.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Poolas and passed by the following roll call vote.**

**Ayes: Aldermen Delaney, Poolas, Romaine, Visioli, Donofrio, Picciallo, Timpani, Blackman and Mayor Dodd  
Noes: None Abstain: None Absent: None**





**PUBLIC RELATIONS COMMITTEE:**

Alderman Blackman, Chairman  
Alderman Poolas  
Alderman Romaine

**PARKING STUDY COMMITTEE**

Alderman Visioli, Chairman  
Alderman Poolas  
Alderman Delaney

**MAYOR DODD'S TOWN ADDRESS**

Happy New Year to our assembled guests, elected officials, family and friends. This day marks the beginning of a new decade, the second of the 21st century, and a time to review the events of the past year and to make projections for the future. Factoring in national, state, and county issues, we can adopt as our theme Charles Dickens line from A TALE OF TWO CITIES, "It was the best of times; it was the worst of times."

One negative that turned into a positive was a difficult nine (9) month search for a Business Administrator, which culminated in the hiring of Mr. Bill Close, a genuine professional, whose experience and expertise will improve communication and productivity. We also welcome Ms. Marge Verga, a long time devoted employee who was sworn in today as our full time municipal clerk. Those employees of the town of Dover who work tirelessly to serve the residents and enable services to be rendered are also recognized. We are most effective when we work together.

Economic issues are paramount in all of our lives as we watch our nation struggle for stability and recovery. In Dover we maintained financial stability in 2009, and during these difficult times had one of the lowest tax increases in the history of our town. The much scrutinized revaluation process has been completed, with many people reporting tax decreases.

2010 may be more difficult with cuts in state aid, the uncertain status of the state, and new state leadership. The difficulty is balancing the budget to minimize any increase without the disruption or deterioration of services.

Our infrastructure continues to improve with projects completed, in progress, and anticipated. The Salem St. Bridge project was completed ahead of schedule and serves as an example of preserving the historical integrity of a structure while rebuilding it. This past Wednesday we honored our fallen police officer, Arthur J. Olsen on the 6th anniversary of his death, with a bronze plaque permanently affixed to the bridge in memory of his sacrifice in the line of duty.

The much anticipated, complex Rt.46 bridge project is underway after 15 years in the making. We are also looking forward to the replacement of the Prospect St. Bridge. All of these projects involved minimum disruption and maximum safety adherence.

Our new electronic parking system is in place and operational, and we are currently working on details that will improve the service to residents, shoppers, business owners, and commuters.

This year we tested the ability of our Office of Emergency Management and Health Departments to deal with the H1N1 concerns and possible epidemic, and successfully hosted several clinics to administer the vaccine.

Our efforts to revitalize downtown Dover while preserving its illustrious past have been consistent, but have met with obstacles of economic downturn and developer rejection of state-mandated affordable housing quotas. Our goal to spur redevelopment persisted nonetheless, and an ordinance passed Tuesday night, December 29<sup>th</sup>, will allow us to implement our Transit-Oriented Development Plan through zoning. This Plan creates four (4) areas, the train station area, Blackwell Street Historic, East Blackwell Business, and South Downtown districts. The downtown area will be more pedestrian friendly, energy efficient, and historically appealing. The ordinance states as its goal the creation "of a civic core of the town with the Dover Train Station as its focus", includes surrounding residential

